

Odd Fellow Rebekah Home Association, Inc.

An EOE Employer

Odd Fellow Home
1229 S. Jackson St.
Green Bay, WI 54301

Rebekah Haven
826 Grignon St.
Green Bay, WI 54301

Application for Employment

This institution does not discriminate on the basis of race, color, sex, religion, citizenship, national origin, ancestry, veteran status, age, disability or status in any other protected group unrelated to the ability to perform the work required. No question on this application is intended to secure information to be used for such discrimination.

The Odd Fellow Rebekah Home Association is committed to the objective of creating a work place free of Drug and Alcohol abuse. We do Pre-employment, Random and Reasonable Suspicion Drug Screens.

(Answer all questions - please print)

Name _____ Date _____
Last First Middle

Address _____

Phone Number _____ Social Security Number _____

Are you at least 18 years of age? _____ Yes _____ No

In case of Emergency, Please notify:

Name _____ Phone _____

Odd Fellow Home _____ Rebekah Haven _____

Position applied for _____ Full-time _____ Part-time _____

Are you currently employed? _____ If so, may we inquire of your present employer? _____

Hours available _____

Date able to start _____ Desired Wage/Salary _____

Education (Highest year attained)

Elementary School _____

High School _____

College _____

Degrees _____

Other Schools or Formal Training _____

Do you have any prior convictions in a court of law? _____ Yes _____ No. If yes, please explain and include dates:

(A conviction is not necessarily a bar to employment unless it is substantially related to the position you have applied for.)

Have you ever served in the military? _____ Yes _____ No. Dates: _____

Branch _____

(Applicants who served in the military are required to provide a copy of their DD214 upon job offer.)

Employment Record

Former Employers (List all employers in the past 10 years, starting with the last one first. Use an additional sheet, if necessary.)

1.) _____
Name and Address Phone From-To Salary Position

Reason for leaving

2.) _____
Name and Address Phone From-To Salary Position

Reason for leaving

3.) _____
Name and Address Phone From-To Salary Position

Reason for leaving

4.) _____
Name and Address Phone From-To Salary Position

Reason for leaving

5.) _____
Name and Address Phone From-To Salary Position

Reason for leaving

6.) _____
Name and Address Phone From-To Salary Position

Reason for leaving

Personal References

(Give the names of 3 persons not related to you, whom you have known at least one year.)

Name	Address	Telephone	Occupation	Yrs. Acquainted
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I was referred to the Odd Fellow Rebekah Home Association, Inc. for employment by: _____

I voluntarily give this institution the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation and release from all liability or responsibility all persons, companies or corporations supplying such information. I consent to take the physical examination, and such future physical examinations as may be required by this institution at such times and places as the institution shall designate. I understand that an offer of employment may be contingent on passing the physical examination which relates to the essential duties I would be required to perform.

We require reference checks as part of your employment. Please provide us with any names, nicknames, or maiden name that will allow your previous place of employment/or references to identify you: _____

I understand that my employment is at will, and that either party is free to terminate the employment relationship at any time without cause. I also understand that my employment may be terminated for any mis-statement or omission of fact appearing on this application form.

If employed, I will be required to complete an Employment Verification Form (I-9).

Signature

Date